

TEACHING PRACTICE ACCEPTANCE FORM

KIRINYAGA UNIVERSITY  
SCHOOL OF BUSINESS AND EDUCATION  
DEPARTMENT OF EDUCATION

To: The Principal/ Director/ Head-teacher \_\_\_\_\_ School  
Sub-County \_\_\_\_\_ County \_\_\_\_\_

**REF: Request for a Teaching Practice Placement**

As part of the Bachelor of Education curriculum requirements, all students pursuing the programme are expected to participate in teaching practice for one term. I therefore, write to introduce and request for placement of the following student who would wish to carry out his/her teaching practice in your institution during the second term beginning \_May\_ to \_August 2023

Registration Number	Name	Subject 1	Subject 2	Principal's Remarks

1. Teaching Practice Coordinator

Sign: \_\_\_\_\_

Name: DR. SAFARI NTALABA

Date and Stamp: 13 DEC 2022



2. Principal/ Director/ Head-teacher

Sign: \_\_\_\_\_

Name: \_\_\_\_\_

Date and Stamp: \_\_\_\_\_

To be filled in duplicate:

1. Original to principal/ Director/ Head-teacher
2. Duplicate to the Coordinator Teaching Practice, Kirinyaga University



SCHOOL OF BUSINESS & EDUCATION  
DEPARTMENT OF EDUCATION

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Date.....

**OUR REF**.....

**FROM:** THE HEAD OF DEPARTMENT, EDUCATION

**To:** All 3<sup>rd</sup> YEAR STUDENTS (BED-ARTS, SCIENCE & TECHNOLOGY)

**SUBJECT: TEACHING PRACTICE PLACEMENT**

All Bachelor of Education students are notified that they will be proceeding for teaching practice (TP) in the second term of the year 2023 (May-August). In this regard, the Teaching Practice Committee would wish to bring the following to your attention;

**i) Teaching Practice zones**

Teaching practice will take place in the following zones.

Zone	Counties
A	Kirinyaga, Embu, Nyeri
B	Muranga, Kiambu
C	Nairobi, Machakos
D	Tharaka-Nithi, Meru
E	Nakuru, Kericho
F	Nandi, Uasin Gichu
G	Kisii, Nyamira
H	Kisumu, Vihiga, Kakamega

**ii) Teaching Practice Placement**

All 3<sup>rd</sup> Year students (BED-Arts, Science & Technology) are requested to pick placement forms from the Department of Education to seek placement in their preferred schools.

The schools identified should be accessible (Not more than 3 kilometers from tarmac).

All filled forms should be returned to the teaching practice coordinator at the beginning of the 2<sup>nd</sup> semester (January-April) for actual placement. Students are therefore advised to have them filled before Christmas because schools will open in late January, 2023.

Student-teachers who will not have returned their forms by 20<sup>th</sup> January, 2023 will be considered to have forfeited the opportunity and will only be considered for the May 2024 T.P.

**iii) Registration of Student-Teachers for TP**

Before proceeding for TP students should have undertaken 42 units. The mandatory units are Subject Methods, General Teaching Methods and Educational Technology. Each student-teacher is required to pay necessary fees to allow him/her participate in the exercise and be duly placed.